

## INSURANCE REQUEST FORM

### TRADE ALLY INSTRUCTIONS

Upon completion, email or fax form to your insurance agent to request a Certificate of Insurance (COI) as required.

### Trade Ally (Insured) Information

Company Name	Contact Name		
Address	City	State	ZIP Code

### INSURANCE AGENT INSTRUCTIONS

TRC operates several energy efficiency programs in Indiana. The company listed above has applied to become a Trade Ally contractor for the NIPSCO Business Energy Efficiency program implemented by TRC. TRC requires all approved Trade Allies to maintain specified insurance coverages described below.

Requested Certificate of Insurance Information: The insurance carried by the Company named above must cover the work it will perform as a Trade Ally of the program(s) that it is applying to participate in and cannot have any exclusion for the type(s) of damage that it may cause as a result of that work. The required Certificate(s) of Insurance should specifically name TRC as a Certificate Holder and must show, at the least, the following:

- Occurrence based Commercial General Liability Insurance (including products and completed operations coverage)
- With combined single limits, per accident, of not less than \$1,000,000 for bodily injury, including death and property damage; and
- TRC must be specifically named as an Additional Insured
- Workers' Compensation insurance with statutory limits and employer's liability insurance with not less than \$500,000.
- Comprehensive Auto Liability Insurance for bodily injury and property damage of \$1,000,000 per accident for each company-owned vehicle.

**Please email (preferred) or fax the certificate directly to:**

TRC  
1000 Clark Ave., 4th Floor  
St. Louis, MO 63102  
Email: [NIPSCO.Savings@TRCcompanies.com](mailto:NIPSCO.Savings@TRCcompanies.com)  
Fax: 800-304-4550  
Phone: 800-299-2501